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| POSITION TITLE: | Worship Arts Director | EXEMPTION STATUS: | Full time Exempt |
| JOB FAMILY: | Worship Ministry | JOB LEVEL: | LB |
| GENERAL POSITION SUMMARY: | Plan, coordinate and oversee the worship and music ministry at Mount Pisgah with focus on worship experiences. Member of Leadership Team | POSITION RELATIONSHIPS SUPERVISES: (TITLES) | Musicians Choir/Orchestra Production Assistant Worship Arts Producer |
|  |  | SUPERVISED BY: (TITLE) | Senior Pastor |

GENERAL DUTIES AND RESPONSIBILITIES:

* To know and support the vision, mission and values of the Church; prioritize the strategy and develop methods to accomplish the strategy.
* While performing any procedure, all associates and contract personnel must observe applicable Safety, Health, and Environmental rules and guidelines. The use of appropriate personal protective equipment is required.
* Attend and participate in training opportunities and seminars relevant to this position.
* Adhere to appropriate Church operating procedures, benefit rules, employment, and safety policies/practices.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Develops, in conjunction with the Senior Pastor, the strategic framework for all Mount Pisgah worship experiences.
* Works in collaboration with the Leadership Team to embrace and creatively execute our strategy through attraction, retention, and spiritual growth as a part of our mission of making disciples of Jesus Christ.
* Provides for the integration and coordination of thematic worship plans across all adult worship experiences that facilitates creating an inviting, welcoming and engaging spirit of worship and celebration and grows people spiritually.
* Presents Sunday morning music that is relevant, related to and supportive of the Sermon, of high quality, and generally familiar while encouraging congregants into a meaningful and engaged level of worship that is glorifying to God and facilitates spiritual growth.
* Builds discipleship among Worship Arts staff, Worship Arts Council and volunteers using music preparation time, covenant groups, and Sunday morning worship to facilitate a personal relationship with Christ and the disciple making mission.
* Cultivates talent for different expressions of worship arts and builds a strong sense of community among singers, performers, and musicians so each member feels loved and affirmed in the use of their talent for God by those who experience their gift.
* Initiates and sustains community outreach experiences for singers and musicians to expand community awareness.
* Conducts relevant and pleasing worship experiences to retain and grow existing congregants as well as creatively connecting with emerging generations through the attraction of new people.
* Partner with the Senior Pastor and worship planning team to plan and implement all worship experiences to create a dynamic service with a blend of varying formats and/or styles of music.
* Plan, lead and work with Worship Arts staff and volunteers to prepare music for special events as required.
* Recruit new choir members, musicians and volunteers.
* Rehearse music, coordinate and communicate plans such that all musicians and singers feel adequately prepared to present music with high quality during worship services.
* Assign staff musicians, as needed, to supply the needs of all worship services

ADDITIONAL DUTIES AND RESPONSIBILITIES

* Any other duties as assigned

JOB SCOPE

Job has recurring work situations involving high degrees of discretion. The need for accuracy and effective utilization of available resources is high. Errors in judgment could cause disruptions to the Church’s mission and adversely impact attainment of the Church’s goals. Work priorities are often self-determined; however, results are monitored by both the Senior Pastor and the PPR Committee.

COMMUNICATIONS/CUSTOMER CONTACT

Contacts are across the entire Church community and in a leadership capacity. It is important for the Worship Arts Director to interact with the general Congregation after the Sunday worship services and be involved with various discipleship and service activities that involve both the Worship Arts community within the Church and the congregation in general. Community contact is a critical component of success in developing good will and interest in the word of God. Proactive, open communication with the choir, section leaders, Church Council representatives, the orchestra and other worship leaders is expected.

COMPETENCIES/SPECIFIC EXPERIENCE OR TRAINING PREFERRED:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

# Education and Experience

* Bachelor's degree in Music or related discipline
* 10 or more years of experience in music ministry and church management
* Or equivalent skill, knowledge and experience

# Knowledge, Skills and Abilities

* A disciple of Jesus Christ with a mature faith and a passion to lead others to become disciples of Christ
* Extensive knowledge and experience in leading worship
* An excellent leader, gifted in planning and managing people, projects, and budgets
* Experience in vocal music and in overseeing and/or directing a choir, an orchestra, ensembles, etc.
* Strong team and talent building, communication, and coordination skills
* Highly relational skills. Must be an encourager to all and work well across teams
* Fluent in variety of musical styles (i.e. Traditional, Gospel, A.G. Contemporary, etc.)
* Excellent vocalist/musician (solos, parts, etc.) preferred

# Equipment and Applications

* Sound/music applications
* Computers, peripheral equipment
* Designated software applications
* Telephones, copiers and other office equipment

JOB CONDITIONS: (SEE EXAMPLES BELOW)

The physical demands described here are representative of those that must be met by an associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job the associate is:

* Frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk and hear
* Occasionally required to stand; walk; climb or balance; and stoop, kneel, crouch, or crawl
* Occasionally lift and/or move up to 30 pounds
* While performing the duties of this job, the associate may be occasionally exposed to fumes or airborne particles and toxic or caustic chemicals
* Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus
* The noise level in the work environment is usually moderate

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ASSOCIATE SIGNATURE CONFIRMS RECEIPT OF DESCRIPTION DATE

APPROVED BY SUPERVISOR APPROVED SENIOR PASTOR DATE CREATED/UPDATED: (06/14/2019)